Editing Title Block information on TSL Sheets and Printing Sheets

These instructions were created with:



OpenRoads Designer CONNECT Edition - 2020 Release 3 Update 9 - Version 10.09.00.91

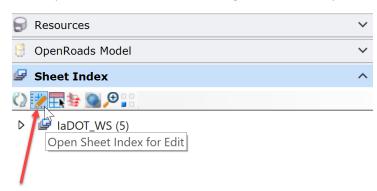
When using the Sheet Models in the Iowa DOT Bridge Bureau seed files, the Title Block and sheet border have text fields that are set up to work with the **IaDOT_WS.dgnws** Sheet Index file. This file is in the **ProjectResources\Workset** folder of every Bridge Project Directory. The IaDOT_WS.dgnws Sheet Index file is specific to each WorkArea that it resides in. The Sheet Models are added to the Sheet Index to autofill the text fields. Access the Sheet Index thru the Project Explorer. The Sheet Index can only be edited by one user at a time.



Project Explorer displays the Sheet Index as shown below.

Explorer	▼ # X
🔀 File	~
📦 Items	~
😝 Resources	~
🤮 OpenRoads Model	~
🕼 Sheet Index	^
🗘 👷 🔜 🔎 📲	
▷ 🕼 IaDOT_WS (5)	
Links	~
🖯 OpenRoads Standards	~
闫 Drainage and Utilities Model	~
😌 Survey	~

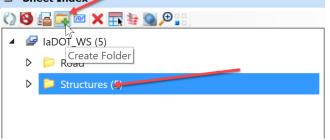
Next, open the Sheet Index for editing. Click on the Open Sheet Index for Edit 🗱 button.



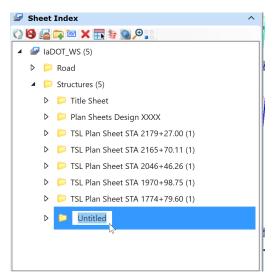
Add the folders that the sheets will reside in. Typically, the process is to create a folder for each Structure Design Number.

Note: At this stage the design number may not be known for each structure, so name it something specific to the structure. Once the design number has been assigned then rename the folder. This example will use the Design Station of the structure. To add a folder, click on the structures folder so that it is highlighted and click on the create folder is button.

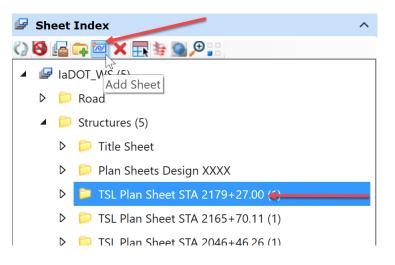




The folder will be added and named Untitled. To rename the Untitled folder, either right click and select Rename or edit it in the folder properties. Rename it the Design Number or the Station of the structure.



Once the folder is created for the design then add the sheets to it. Select the folder that the sheet will reside in and click on the Add Sheet button.



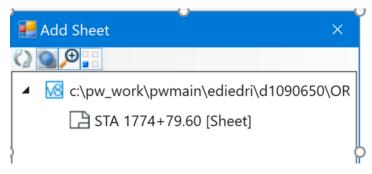
The Add Sheet dialog box will open. Browse to and select the DGN file the sheet is in thru the Select tab.

🞻 Add Sheet			
Select			
Documents			
Folder Bridae			
are num		1.1.1 *	
Name	^	O File Upd Folder File ↑	
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/@OBM_PO_7785035_	5	11/2/20 10906 2	
	DT_PIPE_CULVERTS_X_Sec_Z08.d		
	DT_PIPE_CULVERTS_Z08.dgn	11/10/2 10906 19,6	
	DT_STRUCTURES_FHWANO_Z08		
CRD_Berms_EW_D	5	4/22/20 10906 9	
	OT_323_142nd ST_Z08.dgn	6/15/20 10906 1,2:	
<		>	
Application:	All Applications	\vee	
	Add Remove	2	
Selected Documents			
Name	· · · ·	e Size Status File U Description	
<pre></pre>	DT e 11/15/2 10906 4,9	16 KB Che ediedri ORD_CCRF	
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		-	
		OK Cance	

Click the Add button.

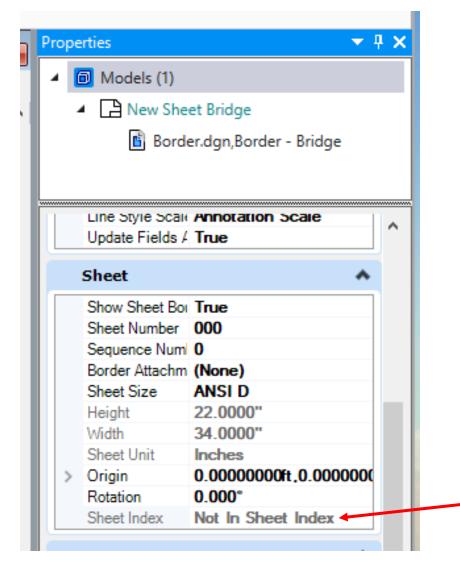
Click the OK button.

The list of available sheets will display. Select the sheet that will reside in this folder. The Add Sheet list will only show Sheet Models that are not part of any Sheet Index. A Sheet Model is only allowed to be assigned to one Sheet Index, not multiple indexes.



In the Properties of the Sheet Model it will show if the sheet is part of a Sheet Index or not.

Example below is showing the Sheet Model is Not in a Sheet Index.



If the Sheet Model was in a Sheet Index then the Remove from Sheet Index option would be selectable.

O Moo							1
) G E	🗳 🔲 🍸 🗙					
Туре	2D/3D	Name ^	Description	Sheet Number	*	Cell Type	A Design F
?] ⊠ ™		Design Drawing Model			*	Graphic Graphic Graphic	c:\pw_w c:\pw_w
		New Sheet Bridge	Bridge Plan Sheet/Title	000	Оре	n	w_w
		New Sheet Culvert	Culvert Plan Sheet/Title	000	Copy Add	ove from She / Link to Eleme gate to Sheet	ent
				-	Delet Rena Prop		

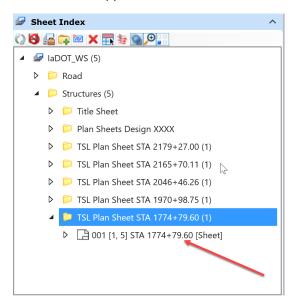
The image below shows the Sheet Model is in a Sheet Index.

roperties	· · · · · · · · · · · · · · · · · · ·
Models (1)	
▲ 📑 770423 Sht_005	
Border.dgn,	Border - Bridge
B OBM 77035	
	245_001_0425_040101_2001dg1,001dd10
Line Style Scale	
Update Fields Automat	
Sheet	
Show Sheet Boundary	True
Sheet Number	000
Sheet Number Sequence Number	1
Sheet Number Sequence Number Border Attachment	1 (None)
Sheet Number Sequence Number	1
Sheet Number Sequence Number Border Attachment	1 (None)
Sheet Number Sequence Number Border Attachment Sheet Size	1 (None) ANSI D
Sheet Number Sequence Number Border Attachment Sheet Size Height	1 (None) ANSI D 22.0000"
Sheet Number Sequence Number Border Attachment Sheet Size Height Width	1 (None) ANSI D 22.0000" 34.0000"
Sheet Number Sequence Number Border Attachment Sheet Size Height Width Sheet Unit	1 (None) ANSI D 22.0000" 34.0000" Inches

Right clicking on the Sheet Model it can be removed from the Sheet Index, if desired. Sheet Models may also be removed from the Sheet Index through the Sheet Index Explorer.

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Туре	2D/3D	Name ^	Description	Sheet Number	🔆 Cell Type	🛕 Design Fi
B		770423 Sht_001	Estimate	000		c:\pw_wc
Cà		770423 Sht_002	Summary	000		c:\pw_wc
Cà (770423 Sht_003	General Notes	000		c:\pw_wo
Ŀ		770423 Sht_004	Situation Plan	000	-	, Fwo
Ŀ		770423 Sht_005	Site Plan	000	Open	_wo
Ľ4		770423 Sht_006	Detail Sheets	000	Remove from	Sheet Index -wo
리 이 철		Design			Сору	_wo
		Detail Model				_wo
S	<u> </u>	OBM_Model			Add Link to El	
r,	Û	Pier_Model			Navigate to SI	heet Index _wo
					Delete	
					Rename	
					Rename	
<					Properties	

The sheet will appear in the index as shown below.



Next, set the Index Properties at the index level. Click on the **IaDOT_WS** in the Sheet Index Explorer so that it is highlighted and open the Properties. Set the Bridge File Number, County, Letting Date, PIN Number and Project Number. Completing these values will fill out the corresponding text fields in the Border and Title Block of the plan sheet, as well as the corresponding text fields on the Title Sheet.

The 3 Project Location Lines and 3 ROW Project Number lines are used to populate text fields on the Title Sheet. The Index Properties will set these fields in **all** the sheets in this index.

Explorer	- 4 ×	Properties (Sheet Index)	- ₽ X
🔀 File	~	🔺 🔁 Link Tree (1)	
📦 Items	~)	🕝 IaDOT_WS (5)	
😝 Resources	~		
JopenRoads Model	~		
☞ Sheet Index	^		
		Index Properties	^
🔺 🔄 IaDOT_WS (😜		Bridge File Number 000000	
▷ 📁 Road		Contract ID ID County Polk\Story	
Structures (5)		Design Team	-
 Find the set Find the set 		FRA Number FRA # Letting Date Jan 01 2000	
		PIN 15-77-035-040-01	
Plan Sheets Design XXXX		Project Location Line Location Project Location Line Location	
TSL Plan Sheet STA 2179+27.00 (1)		Project Location Line Location Project Location Line Location	
TSL Plan Sheet STA 2165+70.11 (1)		Project Number IM-035-4(309)9513-77	
TSL Plan Sheet STA 2046+46.26 (1)		ROW Project Numbe 12345 ROW Project Numbe 56478	
TSL Plan Sheet STA 1970+98.75 (1)		ROW Project Numbe 98765 Work Type Type	
TSL Plan Sheet STA 1774+79.60 (1)		Sheet Numbering Controls	^
		Automatic Naming of On Increment 1	
		Inherit Naming Rule Off	
		Number of Digits 3 Sheet Number Prefix	
		Sheet Number Suffix	
😤 Links	~	Show Leading Zero Off Start Number 1	
🤮 OpenRoads Standards	~)	Total Sheets Count 5	
😌 Drainage and Utilities Model	~		
3 Survey	~		

Next, set the text fields that are design number specific for each structure. Select the folder created earlier for each structure in Project Explorer so that it is highlighted and open the Folder Properties.

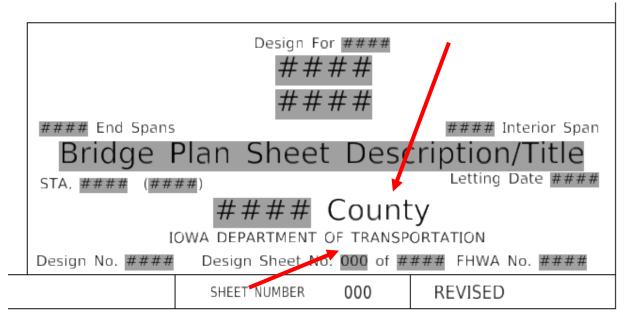
Explorer	→ ₽ ×	Properties (Sheet Index) 🔻 🖣	Ψ×
K File	~]	🔺 📂 Folder Link (1)	
📦 Items	~	🏳 TSL Plan Sheet STA 1774+79.60	
🕞 Resources	~		
😌 OpenRoads Model	~		
Gereindex	^		
9		General	*
() 😫 🚘 📨 🗙 🔜 🛬		Folder Name TSL Plan Sheet STA 1774+79.60	
🔺 🛃 IaDOT_WS (5)		Folder Properties	*
👂 📁 Road		Bridge Design Team AAA\BBB\CCC	
Structures (5)		Bridge Project Number NHSX-092-9(007)-3H-58	
D D Title Sheet		County County Test Name Cross Section Road Name Road Name	_
V 🔛 Title Sneet		Design Number 2222	
👂 📁 Plan Sheets Design XXXX		Design Team Iowa DOT	
ISL Plan Sheet STA 2179+27.00 (1)		End Spans 10'-0"	
		FHWA or Asset ID Number 223344	
TSL Plan Sheet STA 2165+70.11 (1)		Interior Span 10'-0"	
TSL Plan Sheet STA 2046+46.26 (1)		Plan Sheet Description Description	_
		Skew and Direction 30 Degree RA Station 10+45.89	_
ISL Plan Sheet STA 1970+98.75 (1)		Turn-in Date Jan 01 2025	_
TSL Plan Sheet STA 1774+79.60 ())		Type and Size of Structure 1 Type and Size of Structure	1
		Type and Size of Structure 2 Type and Size of Structure	
		Sheet Numbering Controls	*
		Automatic Naming of Sh On	
		Increment 1	
😤 Links	~	Inherit Naming Rule Fro Off	
	×)	Number of Digits 1	
🔮 OpenRoads Standards	~	Sheet Number Prefix	
		Sheet Number Suffix	
🖯 Drainage and Utilities Model	~	Show Leading Zero On	
Survey	~	Start Number 1 Total Sheets Count 0	
- ourrey			

Edit the following Folder Properties:

- Bridge Design Team
- Bridge Project Number
- County
- Cross Section Road Name
- Design Number
- Design Team Use Iowa DOT or Consultant Name
- End Spans and Interior Span Culvert sheets will not use the Span fields.
- FHWA or Asset ID Number
- Skew and Direction (e.g. 30 Degree RA)
- Station of structure
- Turn-in Date
- Type and Size of Structure There are two fields for Type and Size of Structure.

Some of the text fields may not be used on every sheet.

Completing these properties will fill out the corresponding text fields in the Title Block on each sheet that resides in this folder. Each folder must be edited for the specific information that applies to each structure.



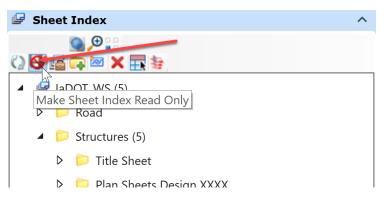
The Plan Sheet Title Block below shows all text fields.

The **Plan Sheet Description** and **Design Sheet No.** text fields are linked to the model properties of the sheet model.

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<u></u>	0							
Туре	2D/3D	Name ^	Description	Sheet Number	∦	Cell Type	A	De
റ] ₪		Design			~	Graphic		c: \
		Drawing			\checkmark	Graphic		c: \
i 👘	Ũ	Model			1	Graphic		c: \
		New Sheet Bridge	Bridge Plan Sheet Description/Title	000				c:\
ß		New Sheet Culvert	Culvert Plan Sheet Description/Title	000				c: \

All other text fields in the Title Block are linked to the Sheet Index Folder Properties.

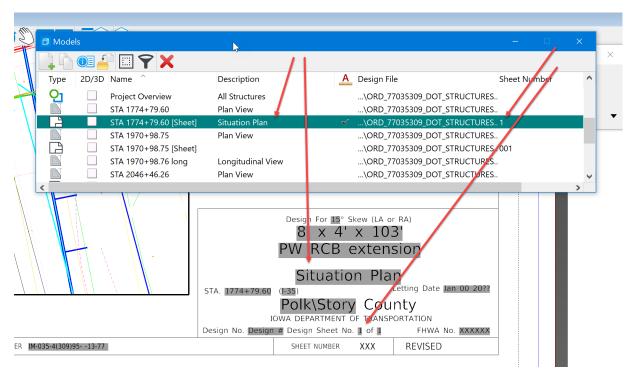
Once this information is set, stop editing of the Sheet Index. Click on the Make Sheet Index Read Only icon in Project Explorer. The Sheet Index can only be edited by one user at a time.



ProjectWise will notify the user to Check In the index. Click on the Check In button.

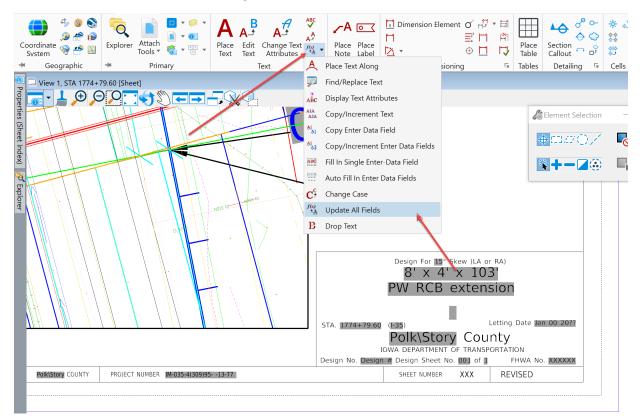
Check In		×
General Comment		
Documents		
Name	O File Upd Folder File Size Status File U Description	
✓ laDOT_WS.dgn	ws e 11/16/2 11850 77 KB Che ediedri IaDOT_WS	
<	>	
Folder: Proje	ects\7703504015\Bridge\ProjectResources\WorkSets	
Create new version	on during Check In	
Version:		
Check In	Update Server Copy Free Cancel	

Next, set the Sheet Title and Design Sheet Number by opening the Models dialog box to set these two text fields that are configured to read the model properties. The Sheet Title is reading the sheet model Description.

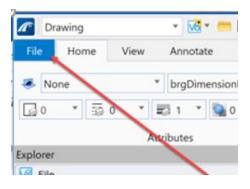


For this example, it is a Situation Plan sheet, and the Design Sheet No. is sheet 1.

Note: If all the values that are entered are not reflecting the same data on the sheet, use the Update All Fields tool. This will reread all the assigned text fields.



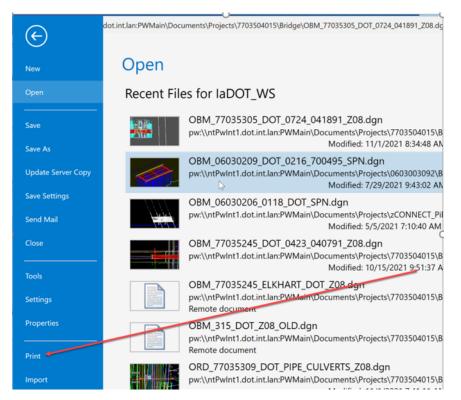
To print the TS&L sheet, use the Print Organizer. To access this tool thru the backstage, click on the **File** menu in the file the sheets are in.



The Print Organizer may also be accessed through the Sheet Index which will be covered in a future document.

🕼 Sheet Index	*
0 😥 🔜 😫	
IaDOT_WS Open Print Organizer	
P Road	
 Structures 	
Title Sheet	
Plan Sheet Design XXXX	

The backstage will show the Print option, select Print.



Select Print Organizer.

-		
E	ot.int.lan:PWMain\Documents\Proje	cts\7703504015\Bridge\OBM_77035305_DOT_0724_041891_Z08.dgr
New	Print	
Open	Print	Print to a printer or to a file
Save		
Save As	Print Preview	Open the resizable print preview window
Update Server Copy		
Save Settings	Print to PDF	Print to a PDF document
Send Mail		
Close	Print Styles	Create, edit, and delete print styles
Tools	1	
Settings	🛬 Print Organizer 🔸	Print multiple files using Print Organizer
Properties		

In Print Organizer set the **Default Print Definition Name** and **Output File Names** expressions to use **<model name>** before printing the sheets to the PDF.

Select File menu.

Select Default Print Definition Name...

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G.	New	Ctrl+N			~ ~	\sim		-				
-	Open	Ctrl+O		View	View	Drint		Dene	Casla	X Cine	V Cine	X Ori
۵	Save	Ctrl+S	el	View	view	Print	Units	Pape	Scale	X Size	Y SIZE	X Ori
	Save As											
	Default Print Definition N	Vame										
	Output File Names		J.									
c.	Add Folder to Set	Set	s the	default	express	ion for a	a print o	efinitio	n name			
€£	Add Files to Set											
	Add Active File to Set											
90	Print Preview											
	Printer Setup											
8	Print											
	Exit											

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Ontitled	Name		. Model						Scale	X Size	Y Size	X Ori	Y Ori	Rota	Mirror	Rast	De
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										ОК		Can	cel				

The **Default Print Definition Name Expression** dialog box will display, select **<model name>** option.

Click the OK button.

Then select File menu again for the second setting.

Select Output File Names...

	1	Untitled.pset - Print Org	anizer											
	F	ile Edit View Tools												
		New	Ctrl+N			~ ~	\sim	- 1	. A					
	-	Open	Ctrl+O						-	<u> </u>				
	۲	Save	Ctrl+S	el	View	View	Print	Units	Pape	Scale	X Size	Y Size	X Ori	Y Ori.
15		Save As												
ы		Default Print Definition N	lame											
9		Output File Names												
	æ	Add Folder to Set		V.										
S	с р	Add Files to Set	Sets	the	express	sion for	output	file nan	nes					
r		Add Active File to Set			\									
	90	Print Preview												
		Printer Setup												
B	9	Print			\									
٦		Exit												
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Untitled.pse	t - Print C	rganizer						. –					-		_		
File Edit Vie	w Tools																
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			Previe	w Name	es												
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The **Output File Name Expression** dialog box will display, select **<model name>** option.

Click the OK button.

🌆 Untitled.pse	t - Print O	rganizer		-			_	_		×
File Edit Vie	w Tools									ſ
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		Expressi								
			nition.MasterMo	delName						
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		Previ	ew Names							-
						ок	Cancel			

Next, select the Add Active File to Set... option thru the File menu.

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	File Edit View Tools			
	New	Ctrl+N		
	Open	Ctrl+O		
E	Save	Ctrl+S	el View View Print Units Pape Scale X Size Y Size X Ori Y Ori Rota Mirror	Rast.
	Save As			
	Default Print Definition N	lame		
	Output File Names			
9	Add Folder to Set			
3	Add Files to Set			
	Add Active File to Set			
9	Print Preview			
	Printer Setup		Adds the active file to the print set	
6	Print			
	Exit			
			$\mathbf{\lambda}$	

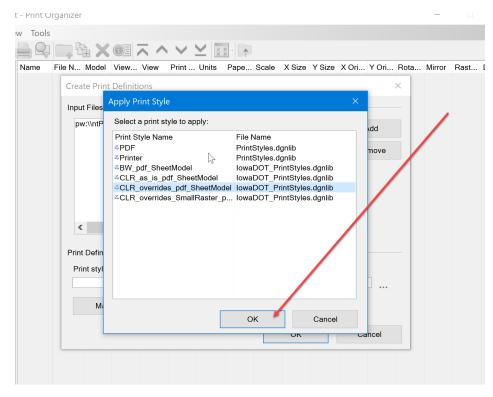
The Create Print Definition dialog box will open to select the print style. Click on the browse button next to the Print style name.

Create Print Definitions	×
Input Files	
pw:\\ntPwInt1.dot.int.lan:PWMain\Documents\Projects\7703504015\Bridge\(Add
	Remove
< >>	
Print Definition Creation Options	
Print style name:	
Manually Specified Options	Brows
ОК	Cancel

Then select the desired print style option from the Apply Print Style list. For this example use CLR_overrides_pdf_SheetModel.

File N Model	View View Print Units	Pape Scale	,				×
Input Files	Apply Print Style				×		_
pw:\\ntP	Select a print style to apply:					٨dd	11
	Print Style Name	File Name				luu	
	<pre></pre>	PrintStyles.d PrintStyles.d	-			move	
	<pre>&BW_pdf_SheetModel</pre>	lowaDOT_P	•	.dgnlib			_
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Click the OK button.

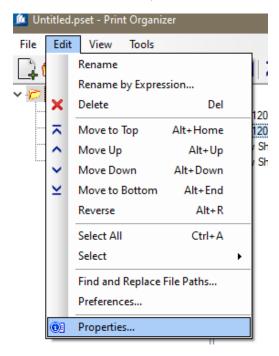


The selected print style should	display in the field as shown below.	Click the OK button.
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Create Print Definitions	×
Input Files	
pw:\\ntPwInt1.dot.int.lan:PWMain\Documents\Projects\7703504015\Bridge\(Add	
Remove	
Print Definition Creation Options	
Print style name:	
CLR_overrides_pdf_SheetModel	
Manually Specified Options	
OK Cancel	

After the Print Organizer compiles the sheets with the model name output, adjust the print property setting for rasters. Currently the print styles are set to print raster images in grayscale. This will need changed in the Properties of the print styles to have the raster images print in color.

Select all the sheets to print, select Edit menu and select the Properties option.



The Properties dialog box will open. Select Advanced tab, then uncheck "Print raster in grayscale".

gar ols	nzer 710120s000a Properties	×
1	Main Advanced Fence Display Levels References	
	WorkSpace: lowaDOT_Standards	_
	WorkSet:	
	Color Options	_
τ	Color: True Color	
	Raster Options	_
	Print raster images	
	Raster Color: Raster quality factor: 50.0	
	Print raster in grayscale Printer resolution (dpi): 600	
	Print monochrome raster as-is Raster resolution (dpi): 300	
	Brightness: 0.0	
	Contrast: 0.0	
	PDF Property Publishing	_
	Include properties: None ~	
	Property filter file:	
	Update Options	_
	Update from design file Update print definition name	
	OK Cancel	

Click the OK button	Click	utton.
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Janua

710120s000a Properties	×
Main Advanced Fence Display Le	vels References
WorkSpace: lowaDOT_Standards	
WorkSet:	~
Color Options	
Color: True Color	
Raster Options	
Print raster images	
Raster Color:	Raster quality factor: 50.0
Print raster in grayscale	Printer resolution (dpi): 600
Print monochrome raster as-is	Raster resolution (dpi): 300
Brightness: 0.0	
Contrast: 0.0	
PDF Property Publishing	
Include properties: None	~
Property filter file:	
Update Options	
Update from design file	Update print definition name
	OK Cancel

The Print Organizer will display the sheets it will be printing to the PDF. Confirm the sheets needed to print are listed and click on the printer icon at the top of the Print Organizer.

Muntitled.pset - Print Organizer		>				_		×
File Edit View Tools								
	\times \odot $\overline{\sim}$ \sim \checkmark \succeq \odot							
Intitled Name	File Name	Model	View Group	View	Print Area	Units	Paper	Scale
TSL_77_0724_01	СБМ_77035305_DOT_0724_041891_Z08.dgn	TSL_77_0724_01		View 1		ft	11x17	2.0
TSL_77_0724_02	OBM_77035305_DOT_0724_041891_Z08.dgn	TSL_77_0724_02	TSL_77_0724_02	View 1	Sheet	ft	11x17	2.0
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Next set the destination of the PDF file. Click on the Browse button next to the Destination field.

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This will open the Select a Wizard dialog box. Select the No Wizard option.

🖊 Select a Wizard	×
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Click the OK button.

The Save Ouput File dialog box will open. Verify the folder is set to the correct location for the PDF. Then Name the PDF.

For this example, it is a bridge TS&L sheet so name it TSL_County #_Design#.pdf or TSL_77_0724.

Next, enter a short description so that users know that this is for the bridge over I-35 on NE 158th Ave.

Click the Save button.

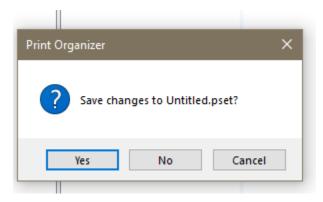
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Then Print Organizer will create the pdf of the plan sheets.

When closing, Print Organizer will display a message asking if the pset needs to be saved. This is optional.



Saving a pset may be helpful when choosing to reprint the set again. However, if sheets have been added or there are changes to existing sheets, then the existing pset will need to be edited. Sheets may need added to be included and the existing sheets with changes may need updated from design file to see changes. The recommendation is not to save the pset and just recreate a new one, as needed. This ensures all changes to the Sheet Models are read from the CADD file.